

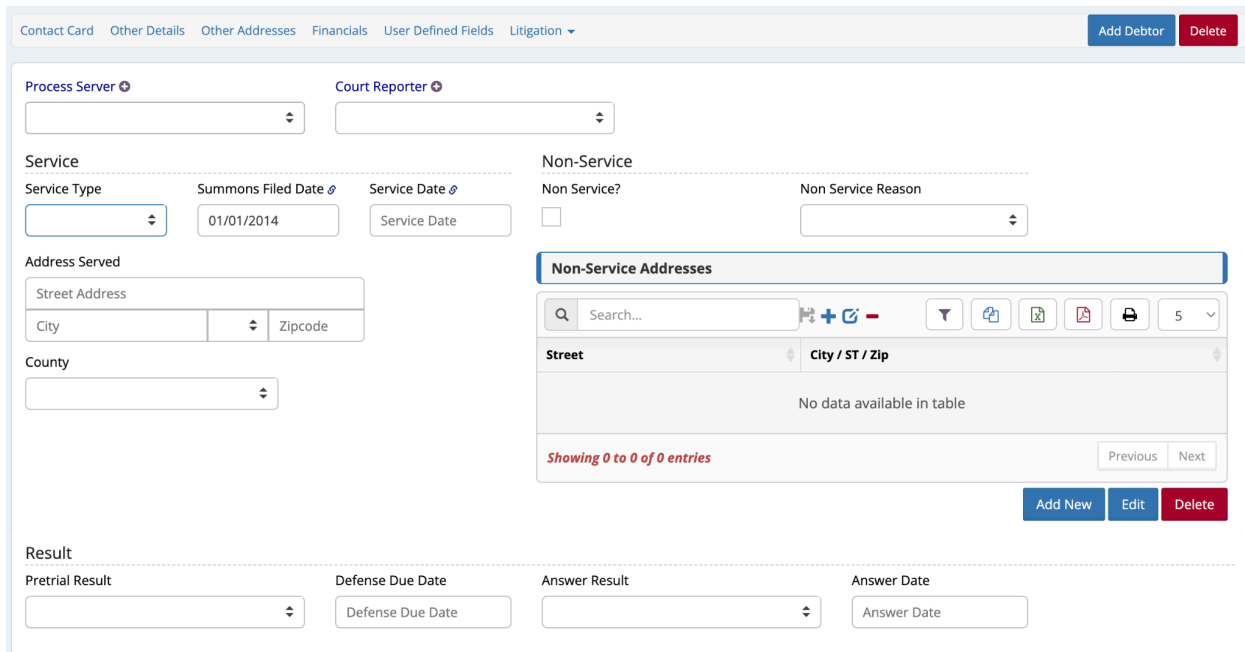
Additional Opponent / Debtor Screens

Overview

This document offers a comprehensive overview of the configurable settings and available options found on the additional Opponent/Debtor screens within CMPOnline. It covers key areas such as litigation, bankruptcy, and garnishment data, and provides guidance on how to navigate and utilize these features to effectively manage and track case-related information.

These instructions provide an overview of the available settings and options on the additional Opponent screens in CMPOnline, including litigation, bankruptcy, and garnishment data. Note: an Opponent must already be added to the case file before these additional screens are customized.

Please Note: Screen layouts, options, and [terminology](#) may vary based on the file's Case Type, customized within the Administration area.



The screenshot displays the 'Litigation' tab within the CaseMaster Pro interface. At the top, there are navigation tabs: 'Contact Card', 'Other Details', 'Other Addresses', 'Financials', 'User Defined Fields', and 'Litigation'. On the right, there are buttons for 'Add Debtor' and 'Delete'. The main form area is divided into several sections:

- Process Server** and **Court Reporter**: Each has a dropdown menu with a plus icon.
- Service**: Includes 'Service Type' (dropdown), 'Summons Filed Date' (text field with '01/01/2014'), and 'Service Date' (text field with 'Service Date').
- Non-Service**: Includes 'Non Service?' (checkbox) and 'Non Service Reason' (dropdown).
- Address Served**: Includes 'Street Address' (text field), 'City' (text field), 'Zipcode' (text field), and 'County' (dropdown).
- Non-Service Addresses**: A table with a search bar, filters, and a list of addresses. The table is currently empty, showing 'No data available in table' and 'Showing 0 to 0 of 0 entries'. Buttons for 'Add New', 'Edit', and 'Delete' are at the bottom right.
- Result**: Includes 'Pretrial Result' (dropdown), 'Defense Due Date' (text field with 'Defense Due Date'), 'Answer Result' (dropdown), and 'Answer Date' (text field with 'Answer Date').

Litigation Screen

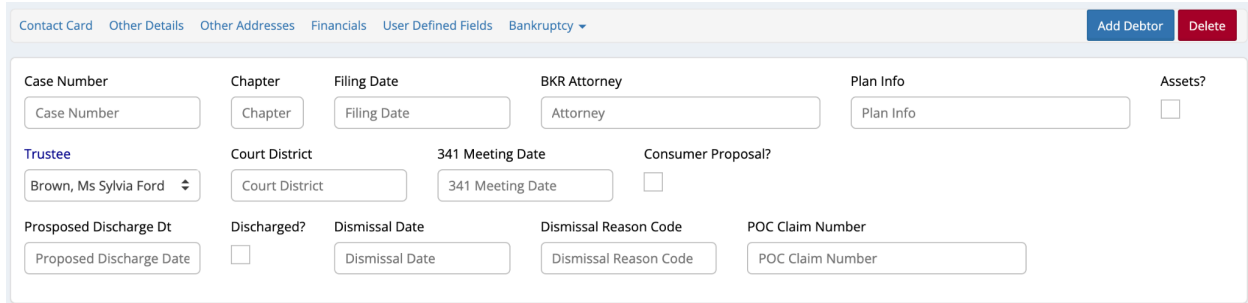
On the Case File > Opponents > [Opponent Name] > More > Litigation screen, you can enter litigation details, such as who served the opponent, when and where they were served, etc.

Note: Process Servers and Court Reporters can be added by clicking the plus button OR through the Contact menu tree.

Additional Opponent / Debtor Screens

Bankruptcy Screen

On the Case File > Opponents > [Opponent Name] > More > Bankruptcy screen, you have fields available to record bankruptcy details, which can be used in Custom Reporting and Document Merge Fields. For additional information, visit our [Opponent Declares Bankruptcy Procedure](#) help document.



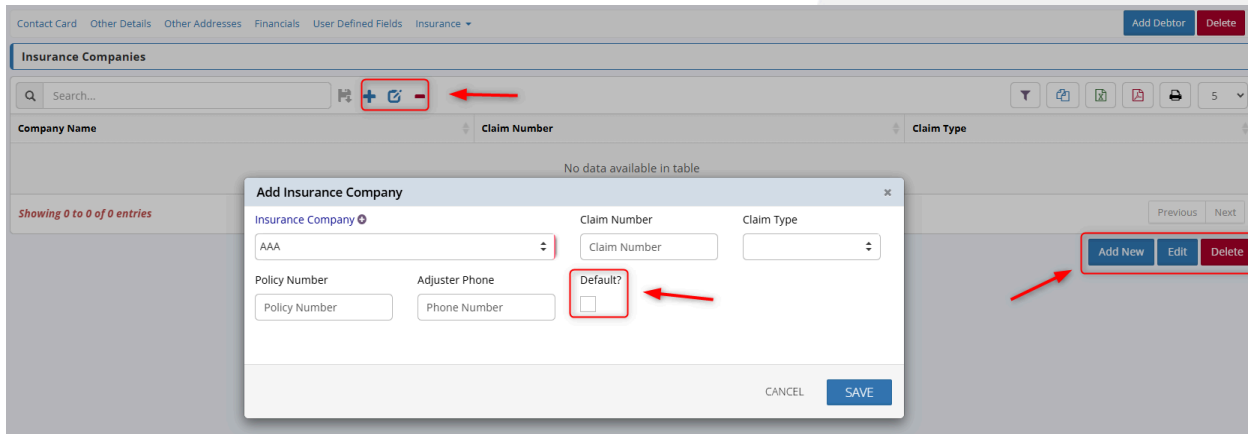
The Bankruptcy screen contains the following fields:

- Case Number:** Case Number
- Chapter:** Chapter
- Filing Date:** Filing Date
- BKR Attorney:** Attorney
- Plan Info:** Plan Info
- Assets?** ☐
- Trustee:** Brown, Ms Sylvia Ford
- Court District:** Court District
- 341 Meeting Date:** 341 Meeting Date
- Consumer Proposal?** ☐
- Proposed Discharge Dt:** Proposed Discharge Date
- Discharged?** ☐
- Dismissal Date:** Dismissal Date
- Dismissal Reason Code:** Dismissal Reason Code
- POC Claim Number:** POC Claim Number

Insurance Company Screen

Note: this screen only appears under certain case types and is configurable in the Administration area.

On the Case File > Opponents > [Opponent Name] > More > Insurance screen, the Insurance screen features a grid for recording and managing insurance companies, especially as they relate to Medical Collections and / or Subrogation cases. You have the option to search for a previously entered insurance company or add a new one (functions just like other grids in CMP). Additionally, you can select a "Default" insurance company to use in document generation in the case where multiple insurance companies are added for an Opponent.



The Insurance Companies screen shows a table with columns: Company Name, Claim Number, and Claim Type. The table is currently empty, displaying "No data available in table" and "Showing 0 to 0 of 0 entries".

An "Add Insurance Company" modal is open, containing the following fields:

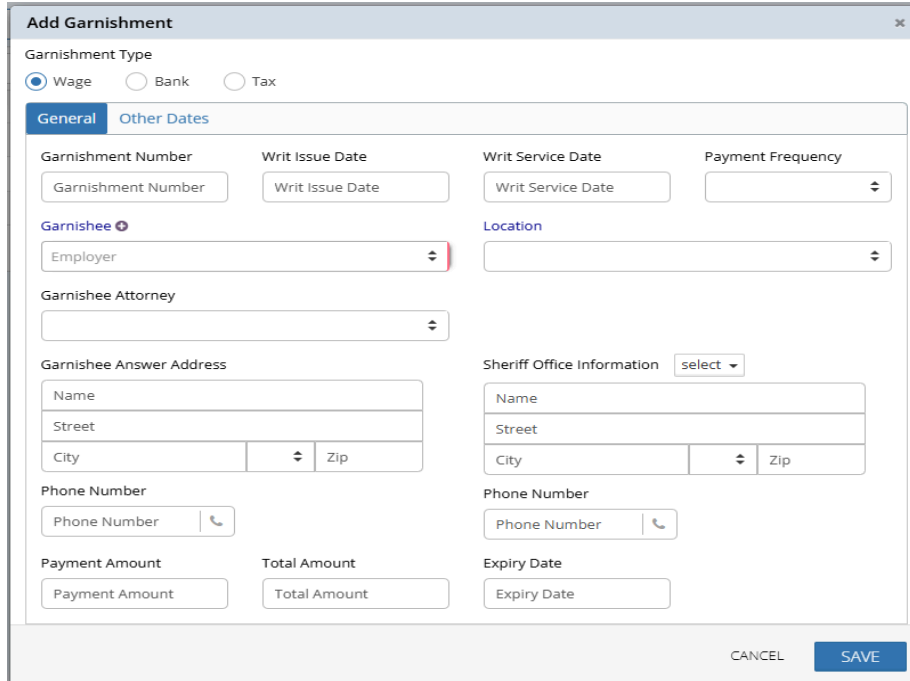
- Insurance Company:** AAA
- Claim Number:** Claim Number
- Claim Type:** Claim Type
- Policy Number:** Policy Number
- Adjuster Phone:** Phone Number
- Default?** ☐ (highlighted with a red box and arrow)

Buttons at the bottom of the modal are CANCEL and SAVE. In the background, the "Add New" button in the table toolbar is also highlighted with a red box and arrow.

Additional Opponent / Debtor Screens

Garnishment Screen

The Case File > Opponents > [Opponent Name] > More > Garnishment screen features a grid for managing Bank, Wage, and Tax Garnishments that have been issued for that Opponent. For additional details, please visit our [Adding Wage and Bank Garnishments](#) help document.

A screenshot of the "Add Garnishment" form in the CaseMaster software. The form has a title bar "Add Garnishment" with a close button. Below the title bar, there are radio buttons for "Garnishment Type": Wage (selected), Bank, and Tax. The form is divided into two tabs: "General" and "Other Dates". The "General" tab is active and contains several sections: "Garnishment Number" with a text input field; "Writ Issue Date" with a date picker; "Writ Service Date" with a date picker; "Payment Frequency" with a dropdown menu; "Garnishee" with a dropdown menu showing "Employer"; "Location" with a dropdown menu; "Garnishee Attorney" with a text input field; "Garnishee Answer Address" with fields for Name, Street, City, and Zip; "Sheriff Office Information" with a "select" dropdown and fields for Name, Street, City, and Zip; "Phone Number" with a text input field and a phone icon; and "Payment Amount" and "Total Amount" with text input fields. At the bottom right of the form are "CANCEL" and "SAVE" buttons.

Garnishment Type			
<input checked="" type="radio"/> Wage	<input type="radio"/> Bank	<input type="radio"/> Tax	

General

Other Dates

Garnishment Number

Garnishment Number

Writ Issue Date

Writ Issue Date

Writ Service Date

Writ Service Date

Payment Frequency

Garnishee

Employer

Location

Garnishee Attorney

Garnishee Answer Address

Name

Street

City

Zip

Sheriff Office Information

select

Name

Street

City

Zip

Phone Number

Phone Number

Payment Amount

Payment Amount

Total Amount

Total Amount

Expiry Date

Expiry Date

CANCEL

SAVE

Questions?

<https://casemasterpro.com/software-support/>
support@casemasterpro.com
(386) 675-0177